

PUBLIC WORKS MAINTENANCE WORKER

DEFINITION

To perform semi-skilled and skilled work in the maintenance of streets and other public works areas; and to provide technical support to the Public Works Maintenance division.

DISTINGUISHING CHARACTERISTICS

This is the full journey level class within the Public Works Maintenance Worker series. This class is distinguished from the Maintenance Worker I by the performance of the full range of duties assigned, including the ability to work independently exercising initiative and judgment and the ability to operate the full range of tools and mechanical equipment related to a specific assignment. Employees at this level receive only occasional instruction or assistance from higher level supervisory and management staff as new or unusual situations arise and are fully aware of the operating procedures and policies within the work unit. Positions in this class are flexibly staffed and are normally filled by advancement from Level I.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Public Works Maintenance Supervisor, and may receive functional and technical supervision from a Senior Public Works Maintenance Worker.

EXAMPLES OF ESSENTIAL FUNCTIONS – *Essential functions may include, but are not limited, to the following:*

Repair and replace street surfaces, sidewalks, curbs, and gutters including back filling trenches and excavation.

Perform the maintenance, repair, construction, and installation work of streets, storm drains, parking lots, traffic control signs and signals, streetlights, and traffic striping.

Perform repaving, patching, overlaying, chuckhole and crack sealing, repair of asphalt.

Establish proper traffic control devices as necessary to perform street maintenance work.

Lay out and install traffic signs and pavement markings.

Handle complaints and answer questions from the public.

Perform general painting, plumbing, and carpentry work as needed.

Make minor adjustments on service equipment; maintain tools and equipment in working order.

Maintain logs of daily activities.

Operate a variety of heavy equipment such as a dump truck, paver, street sweeper, and backhoe.

Respond to emergency situations as required.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Principles and practices of street maintenance and repair activities.

City street system repair and maintenance.

Techniques and procedures in basic carpentry, metal, masonry, painting, mechanical, and electrical work.

Common tools and materials used in street maintenance.

Basic repair and maintenance procedures and practices.

Safe work practices and policies.

Ability to:

Operate motorized equipment such as tractors, mowers, and dump trucks.

Operate specialized job related equipment including hydraulic jackhammers and tampers.

Perform journey level semi-skilled maintenance duties.

Read and understand schematic diagrams.

Perform tasks independently or with minimal supervision.

Skillfully and safely operate a variety of maintenance equipment and heavy equipment such as a dump truck, paver, and backhoe.

Perform routine equipment maintenance and repairs.

Perform heavy manual labor.

Follow department policies and procedures related to assigned duties.

Work with the variety of tools related to public works maintenance.

Understand and follow oral and written instructions.

Communicate clearly in oral and written form.

Establish and maintain effective working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Experience:

One year of experience performing duties similar to the Maintenance Worker I with the City of Rocklin.

Training:

Equivalent to the completion of the twelfth grade.

License or Certificate:

Possession of, or ability to obtain, a valid California driver's license.

May be necessary to obtain specialized license or certificate related to area of assignment as required by the position.

TYPICAL WORKING CONDITIONS

The major portion of the work is performed outdoors with exposure to dust, pesticides, noise, machinery, weather conditions, moving objects and other vehicles. May be exposed to constant vibration of equipment for prolonged periods of time; may be required to work multiple shifts during emergencies, seasonally-caused circumstances, or special projects, in varying climate and temperature conditions. May drive on surface streets for short periods of time.

TYPICAL PHYSICAL REQUIREMENTS

On a continuous basis: walk, stand, bend, squat, kneel, twist, and reach while operating equipment and/or performing construction activities. Perform heavy manual labor; lift heavy weights exceeding 50 lbs. Drive motorized equipment and vehicles; use hand and power tools and equipment. Perform simple and power grasping, pushing, pulling, and fine manipulation. Sit while completing work papers. Maintain effective audio-visual discrimination and perception needed for making observations; communicating with others, reading and writing, and operating equipment. Use a telephone to communicate verbally. Maintain mental capacity that allows for effective interaction and communication with others.

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related duties other than those contained in this document.